Go to this link.

https://egov.russellcountyva.us/bai_software/bai_admin/login.aspx

1) Once you get to the login screen, use these codes to proceed:
Login: EPAY001
Password: EPAY001
Company: 001
(you will need to use these **EVERY TIME** you access the Epay site)

2) Once inside (under Options) click on E-PAY Stub. The next screen has a link in the right top corner. Fill in all your information. This has to be done the first time thru so that you can set up your own PIN to access your E-stub.

3) Create your new pin. Then fill in the information and submit. Once you have set up a PIN you will use the RETURN to Navigation link at the top to get back to the beginning so you can log in. The same PIN can be used to access your W-2's.