

AN ORDINANCE CREATING A RECREATION BOARD, PRESCRIBING TERMS OF
MEMBERS, ORGANIZATION, POWERS AND DUTIES

Be it ordained by the Board of Supervisors of Russell County:

1. Under the provisions of Section 15.1-271 of Chapter 8 of the General Laws of the Commonwealth of Virginia, there is hereby established a recreation commission. This commission shall consist of 18 persons serving without pay who shall be appointed by the Board of Supervisors. The term of office shall be for two years or until their successors are appointed and qualified, except that the members of such commission first appointed shall be appointed for such terms that the term of ____ of the members shall expire at the end of one year and bi-annually thereafter. Vacancies in such commission occurring otherwise than by expiration of term shall be filled by the Board of Supervisors for the unexpired term.
2. Immediately after their appointments, they shall meet and organize by electing one of their members president, and such other officers as may be necessary. The commission shall have the power to adopt bylaws, rules, and regulations for the proper conduct of public recreation for the County.
3. The recreation commission shall provide, conduct, and supervise public playgrounds, athletic fields, recreation centers, and other recreation facilities and activities on any of the properties owned or controlled by the County, or on other properties with the consent of the owners and authorities thereof. It shall have the power to conduct, or to cooperate with other agencies in conducting, any form of recreation that will employ the leisure time of the people in a constructive and wholesome manner.
4. The recreation commission shall have the power to appoint or designate someone to act as superintendent who is trained and properly qualified for the work and such other personnel as the commission deems necessary.
5. Annually the recreation commission shall have the power to appoint or designate someone who shall submit a budget to the County governing body for its approval. The commission may also solicit or receive any gifts of bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for playgrounds and other recreation purposes.
6. The recreation commission shall make full and complete quarterly and annual reports to the governing body of the city and other reports from time to time as requested.
7. All ordinances, resolutions, or parts thereof, in conflict with the provisions and intent of this ordinance are hereby repealed.

Passed and Adopted this 9th day of May, 1973.

EXECUTIVE SECRETARY-- C. R. Lynch, Jr.,-- SECRETARY FOR

Upon motion made, seconded and duly passed, it is ordered that C. R. Lynch, Jr., Executive Secretary for Russell County, be and he is hereby authorized to advertise in different news papers for the hiring of secretarial help.

Upon motion, it is ordered that this Board adjourn until the 10th day of May, 1973, at 10:00 O'clock A. M.

G. J. (G. J.) Johnson
Clerk

R. W. Lickman
Chairman

BYLAWS OF THE
RUSSELL COUNTY PARK AND RECREATION
COMMISSION

ARTICLE I

Office

Section 1.01. Principal office. The principal office of the Russell County Park and Recreation Commission (hereinafter called the "Commission") in the State of Virginia shall be located in Lebanon, in the County of Russell.

ARTICLE II

Members

Section 2.01. Eligibility of membership. The Commission shall have one class of members. Any legal competent person of good reputation who resides in the County of Russell shall be eligible to serve on the Commission.

Section 2.02. Appointment of members. Members of the Commission shall be appointed by the Russell County Board of Supervisors with the exception of three members who shall be appointed by the Mayor or Town Councils of the Towns of Lebanon, Cleveland and Honaker, respectively. The county members shall be appointed by the Board to represent the areas of Cleveland, Dante, Castlewood, Honaker and Lebanon. Three members from each area shall be appointed.

Section 2.03. Membership. Minimum number. The Board of Supervisors shall make a very reasonable effort to maintain a county-wide membership of not less than 18 members, of which three members shall represent the incorporated towns of Cleveland, Honaker and Lebanon.

Section 2.04. Terms of Office of members. The terms of office of members of the Commission shall be for a period of two years or until their successors are appointed and qualified except that the initial appointment of members of the Commission shall be appointed for such terms that the terms of nine members of the Commission shall expire at the end of one year and bi-annually thereafter.

Section 2.05. Voting Rights. Each member of the Commission shall be entitled to one vote on each matter submitted to a vote of the members.

Section 2.06. Termination of membership. A member may be suspended or expelled, for just cause, by the vote of not less than three-fourths of the members present at a meeting of the Commission, provided notice of such proposed action shall have been duly given in the notice of the meeting and provided the member has been informed in writing of the charges preferred against him at least ten days prior to such meeting.

Section 2.07. **Resignation.** Any member of the Commission may resign by filing a written resignation to the Chairman or Secretary of the Commission.

Section 2.08. **Transfer of membership.** Membership in the Commission is not transferrable or assignable.

Section 2.09. **Membership - Liability of Commission's obligations.** Members shall not be liable for any debts or obligations of the Commission and shall not be subject to any assessment.

ARTICLE III

Meetings of Members

Section 3.01. **Special meetings.** Special meetings of the members may be called by the Chairman, or not less than one-third of the members.

Section 3.02. **Place of meetings.** The members of the Commission may designate any place within the county as the place for any regular or special meeting of its members.

Section 3.03. **Notice of meetings.** Written or printed notice stating the place, day and hour of any meeting of the members shall be mailed or each member shall be contacted by telephone at least three days before the date of such meeting.

Section 3.04. **Quorum.** The majority of the members of the Commission shall constitute a quorum for conducting the affairs of the Commission.

ARTICLE IV

Members of the Commission

Section 4.01. **General powers.** The affairs of the Commission shall be managed by its members.

Section 4.02. **Specific duties.** The Commission shall have the authority to adopt bylaws, rules and regulations for the proper conduct of public recreation for Russell County. The Commission shall provide athletic fields, recreation centers and other recreation facilities and activities on any of the properties owned or controlled by the county or other properties with the consent of the owners and authorities thereof.

Section 4.03. **Policy.** The Commission grants the following recreation clubs the right to operate recreation programs on county or leased property:

- A-1. Dante - Dante softball club and Dante community outside recreation Commission.
- A-2. Castlewood - Castlewood Senior League.
- A-3. Cleveland - Cleveland Recreation Club.
- A-4. Lebanon - Lebanon Little League.
- A-5. Honaker - Honaker Little League.

Section 4.04. Policy change. A club decision can be changed by Section 3.04 of Article III.

Section 4.05. Termination of Club. A club can be terminated for just cause of not carrying out its obligation for the community by three-fourths vote of the members present at a meeting of the Commission, provided notice of such proposed action shall have been duly given in the notice of the meeting and provided the club has been informed in writing of the charges preferred against them at least ten days prior to such meeting.

Section 4.06. Other clubs. Other clubs would be allowed to use facilities (but they would have to be responsible for all expenses, clean-up and any damage done to equipment or property) as long as they didn't interfere with organized games. Event should be scheduled several months in advance so it could be scheduled with other events already on shcedule.

Section 4.07. Concession. The concession is to be operated by local club, unless they are willing to give it up for that event. Concession rights are given to local club to run to help pay expenses, such as lighting, etc. Norton Bottling Co. given drink rights for all recreation part control by the local clubs, in exchange for 8' X 12' electric scoreboard, donated to the major field in county.

Section 4.08. Horseshows and Carnivals. No horseshow or Carnival to be allowed on county or leased recreation property.

Section 4.09. Appointment of Director. The Commission shall have the power to appoint or designate someone to act as the Director to supervise the work of the Commission or other personnel as the Commission deems necessary.

Section 4.10. The Commission shall submit reports to the Russell County Board of Supervisors periodically or as the Board requests informing the Board of the Commission's activities.

Section 4.11. Vacancies. Any vacancies occurring on the Commission shall be reported to the Russell County Board of Supervisors promptly and the Board shall be asked to fill the vacancy. A member appointed to fill a vacancy shall be for the unexpired term of his predecessor.

Section 4.12. Members - Residuary powers. The Commission members shall have the powers and duites necessary or appropriate for carrying out the affairs of the Commission. All powers of the Commission except those specifically reserved in these bylaws or by law shall be vested in the members of the Commission.

Section 4.13. Compensation. Commission members shall not receive any compensation for their services as members.

ARTICLE V

Officers

Section 5.01. Officers. The officers of the Commission shall be a Chairman, Vice-Chairman, a Secretary and Treasurer. The members may elect or appoint other officers or committees as it shall deem desirable and such officers to have the authority to perform the duties prescribed from time to time by the Commission.

Section 5.02. Election and terms of office. The officers of the Commission shall be elected from the membership of the Commission at any regularly scheduled meeting. Each officer shall hold office for a period of one year or until the next annual election of officers or until his successor shall have been duly elected.

The term of office shall be for one year.

Section 5.03. Vacancies. A vacancy in any office may be filled by the board by majority vote of members for the unexpired portion of the term.

Section 5.04. Removal. Any officer elected or appointed by the Commission may be removed by the Commission by two-thirds vote whenever in its judgement the best interest of the Commission would be served thereby.

Section 5.05. Chairman. The Chairman shall be the principal executive officer of the Commission and shall in general supervise and control the business and affairs of the Commission. He shall preside at all meetings of the Commission. He may sign, with attestation of the secretary or any other officer of the Commission authorized by the Commission, any deed, mortgage, contracts or other instruments which the Commission authorizes to be executed. In general, he shall perform all duties incidental to the office of the Chairman and other duties which may be prescribed by the Commission.

Section 5.06. Vice-Chairman. In the absence of the president or in the event of his inability to act, the Vice Chairman shall perform the duties of the Chairman, and, when so acting, shall have all powers of and be subject to all the restrictions upon the Chairman. The Vice-Chairman shall perform such other duties as from time to time may be assigned to him by the Chairman or the Commission.

Section 5.07. Treasurer. The Treasurer shall, in general, perform all duties incident to the office of Treasurer and other such duties as from time to time may be assigned to him by the Chairman of the Commission.

Section 5.08. The Secretary. The secretary shall keep the minutes of the meetings of the members and of the Commission, see that all notices are duly given in accordance with the provisions of the by-laws and in general perform all duties incident to the office of Secretary and such other duties as may be assigned to him by the Chairman.

ARTICLE VI

Order of Business

Section 6.01. Order of Business. The order of business at any regular or special meeting of the members of the Commission shall be:

- a. Reading and Approval of any unapproved minutes.
- b. Reports of officers and committees
- c. Unfinished business
- d. New business
- e. Adjournment

Section 6.02. Parliamentary Procedure. On questions of parliamentary procedure not covered in these by-laws, a rule by the Chairman shall prevail.

ARTICLE VII

Books and Records

Section 7.01. The Commission shall keep complete and accurate books of accounts and shall keep minutes of proceedings of the Commission members and any Committee reports. All books and records of the Commission may be inspected by any member and Board of Supervisors member or any member of the general public for any proper purpose at any reasonable time. The Chairman may require an audit of the books of the Commission if he deems necessary.

ARTICLE VIII

Repeal or Amendment of By-Laws

Section 8.01. The by-laws may be repealed or amended by a majority vote of the members present at any regular or special meeting of the Commission members at which a quorum is present.

ARTICLE IX

County Events

Section 9.01. No two softball tournaments are to be held in the county on the same week.

Section 9.02. Men's softball tournaments are scheduled every other week with a women's tournament in between.

Section 9.03. All tournaments are run to raise money for local clubs to pay expenses for the year.

Section 9.04. No more than two men's slo-pitch softball tournaments allowed per location unless district is granted a tournament.

Section 9.05. Teams for county tournament are to be single, no more than two teams to make one, or four team league

can have two all star teams, or 6-3 or 8-4 and so on.

Section 9.06. County tournaments are to be rotated from one location to another.

Section 9.07. County events in tennis and horseshow will eventually be set up.

Section 9.08. All teams must be in local league or originate from within the county boundary.

Section 9.09. All Little League tournaments and sites are set at the district level of Little League baseball.

ARTICLE X

Budget

Section 10.01. Commission members are to work with local clubs toward their needs to insure more and better facilities if they are needed.