



Russell County Building Department
Mickey L. Rhea – Building Official

OWNER'S WRITTEN STATEMENT

Applicant Name: _____

Property Address: _____

Telephone Number: _____

Note: This document contains important information concerning the Virginia Contractor's Licensing Law. Please read carefully before signing.

Title 54.1 Chapter 11

54.1-1111 Prerequisites to obtaining building, etc., permit. Any person applying to the Building Inspector or any other authority of a County, City, or Town in this Commonwealth, charged with the duty of issuing building permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (I) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (II) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any County, City, or Town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

54.1115 Prohibited acts - B. Any person who undertakes work without any valid Virginia Contractor's license or certificate when a license or certificate is required by this chapter shall be fined an amount not to exceed \$500.00 per day for each day that such person is in violation, in addition to the authorized penalties for commission of a Class I misdemeanor.

I affirm that I am aware of the provisions of Title 54.1, Chapter 11, Code of Virginia that requires a contractor to be properly licensed before he/she may bid or undertake a job of \$1,000.00 or more. I further certify that I am familiar with the responsibilities of an awarding authority specified in Section 54.1-111 of the Code which prohibits any awarding authority from considering bids or awarding contracts to any contractor not properly licensed under the provisions of the Code and that to do so would constitute the commission of a Class I misdemeanor. I affirm that I understand that a contractor must be licensed as a Class C Contractor for any job of \$1,000.00 but less than \$10,000.00 and that a contractor must be licensed as a Class B Contractor for any job of \$10,000.00 but less than \$120,000.00 and that a contractor must be licensed as a Class A Contractor for any job of \$120,000.00 or more.



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Signature of Applicant

Date

Please read and place an "X" by the one that applies:

- Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period;
- Any person who performs or supervises the construction: removal, repair or improvement of a house upon his own real property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law;
- Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use;
- Any person who performs or supervises the repair or improvement of residential dwelling units owned by him that are subject to the Virginia Residential Landlord and Tenant Act (§ 55-248.2 et seq.);
- Any owner-developer, provided that any third - party purchaser is made a third - party beneficiary to the contract between the owner-developer and a licensed contractor whereby the contractor's obligation to perform the contract extends to both the owner-developer and the third party;

Commonwealth of Virginia, County of Russell

I, the undersigned for the aforesaid jurisdiction, do hereby certify that _____ ,

permit applicant for the property described in the affidavit, whose name is signed to the foregoing affidavit has appeared before me on this _____ day of _____ 20 ____



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54.1-1101 Exemption #7

Have you, _____acted as your own contractor in the Commonwealth of Virginia in the last two (2) years? NO YES and acknowledge the same as true and correct.